

## How to Reserve Space in the DRC Testing Center (Exams, Quizzes, Midterms, and Finals)

- 1. Go to the following link <a href="https://olympic.accessiblelearning.com/Salisbury/">https://olympic.accessiblelearning.com/Salisbury/</a> Use your current SU email address and password. Duo is required.
- 2. On your Dashboard, On the left-hand column, you can view the equipment you have checked out, your approved accommodations (eligibilities), schedule exams, and also view all your Faculty Notification Letters.
  - a. Go to "Alternative Testing" found under the "My Accommodations" tab

3. Select the class you wish to schedule an exam for from the drop-down menu. Then, click "Schedule andot