



Transition to Workday for HR



KEY DATES TO REMEMBER

- Registration Training: April 13-14
- Training Delivered: May 20-24
- Workday Go Live: July

RECRUITMENT PROCESS

Recruitment process will be managed through Workday. Candidates will be invited to apply through the Workday system. Candidates will be invited to apply through the Workday system.

TIME TRACKING

9 month fiscal year will only need to report time off
12 month fiscal year will need to report time off

TRAINING AND SUPPORT

Training materials will be available in Workday. Training materials will be available in Workday. Training materials will be available in Workday.

EXPENSES

Submitting expenses will be simplified through a transparent online process.

